



NEWSLETTER

Working for Archives

Summer 2016

Series 4, Number 2

In this issue

As well as updates on developments for the BRA and RPS, there are details of visits past and future, the full programme for the Annual Conference, and information about the Bond lecture to be given by Dr Caroline Shenton. Two special articles cover the Capability Brown Festival, continuing the gardening theme of the BRA Conference, and a records preservation project to digitise 50-year old images of Tower Hamlets. If you have any news to share, events to promote, exhibitions to publicise please send details to newsletter@britishrecordsassociation.org.uk by 31st October for the Winter Newsletter. It would also be helpful to hear from members about what you would like to see in the Newsletter.

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Interesting Times: Notes from the Chair

'Interesting times' are the words much used by people at the moment. The long-term outcomes for the archive scene post-Brexit remain to be seen, although I know of one colleague working in Brussels who certainly believes that there will be implications of some importance in connection with privacy and data sharing issues. We may think about our records on a local or national basis, but countries can learn much from each other in the archive sector as in others; communication networks, in Europe and internationally, will continue to be essential.

The BRA has not ignored international archives. Indeed the first article I published was in *Archives* and it commented on the French archival system seen from an English perspective. We hope to publish more from archives abroad in future issues of the journal. Meanwhile as this *Newsletter* comes out it is good to be able to report that the second double issue of *Archives* this year is also appearing. More information about this issue, which carries articles from last year's BRA Conference on records of sport, can be found elsewhere in this *Newsletter*.

We have been busy on other fronts. The visit to Eton College with talk and exhibition by its Archivist, Eleanor Hoare, was much enjoyed by those BRA members who attended. Details of the next visit to Westminster Abbey Archives on 8 December are in this *Newsletter* and booking will be available on our web site soon. Plans for our Annual Conference "'Keeping the Memory Green': Records of Small Gardens" on 29 November (jointly with The Gardens Trust) are now finalised and leaflets will be distributed with the next issue of *Archives*. This promises to be a very informative and enjoyable day and BRA members are advised to book soon as a strong demand for places is anticipated.

At our recent Council meeting it was also good to report on a very positive discussion with Professor Lawrence Goldman, Director of the Institute of Historical Research. Since the BRA's objectives are centred around bringing together owners, custodians and researchers to exchange views and assist in the understanding and preservation of records (regardless of format), there is a significant overlap in our mutual concerns. Our AGM and Annual Bond lecture will be held there on 27 October, again further details are in this Newsletter.

Measures have been taken to reduce costs, these include our intention to relinquish the BRA office later this year. Maria Evans our Office Manager who has done sterling work for us over 7 years has stepped down and been replaced by Fiona Jones, with the new title of BRA Administrator, who will work from home. The work of records preservation will continue but in a different way with records currently held in the office being sent to local repositories for distribution: we will work in closer partnership with others to achieve more and expand the range of material which needs surveying and preserving.

It has been recognised that the governance and constitution of the Association needs to be reconsidered so that we have a smaller more dynamic Council with an Executive Committee which can make effective decisions on its behalf. A useful discussion at Council in July will be continued at the next meeting to take suggestions a step further. Constitutional amendments take time and, quite rightly, have to be approved by members as well as the Charity Commissioners, so although it is our intention to bring some thoughts to the AGM, a final revision is further in the future.

Last but by no means least, it is good to be able to report that the BRA's funds remain in a healthy state as a result of the steps we have taken. We are on course to meet the budget put forward at the EGM and AGM last November.

Life is full of surprises however. By one of those strange twists of fate after the upheavals and financial worries of recent years, the BRA has been blessed with the promise of a very generous financial gift. This has been offered by the family of Janette Harley at her request. Janette, whose death was reported in the last *Newsletter*, had worked for Berkshire Record Office, BP Archives and the National Trust She was a BRA member early in her archival career and retained a fondness for it throughout her life. Council have agreed that it is important to have a reserves policy, and for the money to be held as restricted funds. Part of the money could be used to generate a permanent annual income with which to sponsor an archive award in Janette Harley's name. Suggestions will be considered at the next Council meeting, but meanwhile, if any members have ideas I would be glad to receive them. A full obituary of Janette Harley is planned for the 2016 issue of *Archives*.

With this very kind gift the BRA will be in an even stronger position to carry out its aims and objectives without the concern of counting every last penny. Good news for the Association and good news for the archive sector!

Records Preservation Developments in the BRA

Penny Baker, Chair, Records Preservation Section

At its relaunch in November 2015, the BRA recognised that the RPS can no longer operate as a stand-alone service; it must take its place alongside other core activities of the BRA - our peer-reviewed journal *Archives*, annual conference and other events - to advocate the value of archives and promote their preservation.

We are working hard to distribute the records remaining at the store in London, so we can close the office and use the savings in rent and volunteer resources to promote records preservation in more effective ways. The RPS is already working with external partners (e.g. Legal Records at Risk) and we aim to extend the geographical scope of our activities and promote local networks of owners and custodians and users. We are discussing ways to build sustainable structures for records rescue, such as a Legal Archives Trust, along the lines of the Pension Archives Trust which offers pensions companies a means to deposit their records and, through London Metropolitan Archives, funds professional care for their collections.

With improvements in the BRA web-site and online presence, we can develop the role of the BRA as:

- an information hub
- a centre for notification about records at risk
- a provider of guidance on deposit of records in suitable repositories
- a direct point of contact for non-traditional custodians and owners of private archives providing links to advice and help
- a source of advice for researchers on use and location of archives

By bringing together the three strands of our membership, owners, custodians and the research community, the BRA can start influencing the national debate on the future of records preservation, particularly the challenges of digital record-keeping, changing custodial arrangements, and gaps and restrictions in collecting policies and capacity. Two members of Council recently attended the National Archives (TNA) workshop *Archives Inspire - a new vision on Digital* and the RPS is working with TNA colleagues to develop a UK strategy for collections at risk. With partners from the archive and historical sectors, we can commission research, building on the previous Records at Risk report, support records preservation projects, and continue to contribute to records preservation in the 21st century.

Eton College visit 21 June 2016

Julia Sheppard, BRA Chair

Blessed with a rare day of sunshine, a group of BRA members and their guests had a highly enjoyable visit to Eton College. The Archivist, Eleanor Hoare, greeted us at the Porters Lodge as the College staff and some of its pupils arrived for 'Chambers' – the daily meeting with the Headmaster. Most of them were splendidly attired in full gown, white shirt and white bow tie. Minutes later they reappeared (evidently there was little business on this particular day). This was our introduction to the first of many traditions of Eton.

Eleanor and her archive assistant James Harrison had laid out an impressive number of documents and items to supplement those which are permanently displayed in the beautiful pillared Library designed by Thomas Rowland in 1724.



She gave us a fascinating account of the history of Eton from its foundation by Henry VI in 1440 when he planned a free school for 25 boys, who had to be poor, legitimate, English and preferably from a county where Eton had estates. No other school could be established within ten miles.

The earliest record dates from 1096 and is signed (with a cross) by William Rufus. Many other records pre-date the foundation of the school because of the estates it took over,

but there is little about the school itself before c.1660 when the first record of pupils' names has survived. Henry's successor, Edward IV, tried to close Eton down but the College petitioned the Pope, who referred the matter to the Archbishop of Canterbury, and Eton was reprieved, although the Chapel was never finished as planned.

Among the records on display were charters; accounts for Bess of Hardwick's two stepsons who were pupils; plans for the chapel with Henry VI's annotations; a 1798 list showing the names of boys attending, including a five year old Molesworth; examples of the best essays and work by pupils; records of societies in particular the oldest one, Eton Society or POP as it is called; and a scrap book with punishment tickets issued to the boys – a yellow ticket meant a flogging!

Captains' House Books largely focused on sport and debates and we saw other examples of sporting records which Eleanor had mentioned in the paper she gave at the BRA's Annual Conference on archives of sport last year. I now know that there was a Society of Psychrolutes whose members were dedicated to outdoor cold water bathing in winter, that boys who did dry land sports could not do wet sports, and that there were, and still are, 'wet bobs' (rowers), 'dry bobs' (cricketers) and 'slack bobs'(boys who do neither).



The College Library also has important collections of personal and literary archives and holds copies of the 1st, 2nd, 3rd and 4th Shakespeare Folios which are currently on display in a special exhibition on 'Shakespeare on Page and Stage' (until 3 October and recommended).

After the visit some of us went to see the College Chapel, passing on the way names carved in the stone and wood of the buildings by countless pupils. I noted graffiti in the chapel dated 1661, but in fact the earliest is 1552 in Lower School. The Chapel is stunning, with Burne Jones/ William Morris tapestries and modern windows by John Piper and others.

In the latter part of the 20th century Eton woke up to the need to pay serious attention to its records and Eleanor is only the third professional archivist to have been employed there since the first in 1966. How marvellous that so much has survived the centuries, from the destructive wishes of Edward IV to the bombing of the college in the Second World War. A reminder, if we needed it, of the wealth of our archival heritage, but also of how well we are now doing in some places to preserve it. It was a privilege and a pleasure to be able to see and discuss these archives.



The BRA is organising further trips such as this in the future and the next one is to Westminster Abbey on Thursday 8 December so make a note in your diary now!

Annual Conference, 2016
jointly with The Gardens Trust

'Keeping the Memory Green': Records of Small Gardens

Tuesday 29th November, Linnean Society of London, Burlington House, Piccadilly,
London, W1J 0BF



PROGRAMME

Liz Taylor/Brent Elliott (Royal Horticultural Society): *Small Gardens in the Lindley Library Collections and in the Gardening Press.*

Sally Williams (London Parks and Gardens Trust): *Finsbury Circus Gardens, from Moorfields to Crossrail - Researching London's Parks and Gardens for the LPGT Inventory.*

Margaret Willes: *Here Today, Gone Tomorrow: The Ephemeral Character of Ordinary People's Garden Experience.*

Toby Parker (Haileybury/Writtle College): *Lost in the Long Books: Eighteenth Century College Gardens in Oxford.*

Matti Watton (Lambeth Palace Library): *Seven Hundred Years since a Spade Cost Sixpence: Records of the Lambeth Palace Garden.*

Lesley Acton: *Allotment Gardens: Research Challenges and Surprising Discoveries.*

Ruth Frendo (Garden Museum): *Creative Vegetable Gardening: Joy Larkcom and the Grow-Your-Own Revolution.*

The Linnean Society Library will display a selection of its archives relating to small gardens.

Cost: £70 BRA members, £80 non-members. Online booking via Eventbrite on the BRA website or use the booking form included with the current edition of *Archives*.

Upcoming Events

Bond Lecture and BRA AGM

Thursday October 27th, Wolfson Room, Institute of Historical Research, Senate House, Malet Street, London WC1E 7HU

"Behind the Portcullis: Writing Stories from the Parliamentary Archives"

Dr Caroline Shenton will reflect on the challenges and frustrations of creating popular history, on the 70th anniversary of the Parliamentary Archives.



Caroline Shenton was Director of the Parliamentary Archives at Westminster from 2008 to 2014, and prior to that was a senior archivist at Parliament and The National Archives. Her first book, *The Day Parliament Burned Down*, won the Political Book of the Year Award in 2013. It was also shortlisted for a number of other prizes, including the Longman-History Today Prize, and was a Book of the Year for the *Daily Telegraph*, *New Statesman*, *Daily Mail*, and *Herald Scotland*. Its sequel, *Mr Barry's War*, will be published by OUP in September.

The BRA is delighted to have Caroline as the Bond lecturer on the 70th anniversary of Maurice Bond's appointment as Clerk of the Records in 1946.

The AGM and Bond lecture are being held as a separate event from the Annual Conference so that there is more time for the Conference. The AGM is at 5.15pm with the Bond lecture starting at 6pm followed by a drinks reception.

Visit to Westminster Abbey Library and Archives, 8 December, 2016

The Library and Muniment Room houses the extensive and historic collections of books, manuscripts and archival material belonging to the Dean and Chapter of Westminster. The present Library, begun after the foundation of the Abbey as a collegiate church in 1560, has been housed in part of the former monastic dormitory since 1591. The archives of Westminster Abbey date from the 10th century to the present day whilst the Library holds around 14,000 pre-1801 printed books, medieval



manuscripts and a collection of printed and manuscript music. Further details and booking arrangements will be on the BRA website soon.

Capability Brown Festival 2016

Ceryl Evans, Director



Lancelot "Capability" Brown, often called the 'father of landscape architecture,' changed the face of the national landscape. He created the rolling vistas and serpentine waterways that, for many, have come to epitomise the English countryside ideal. But to the wider public, Brown is something of a mystery. His name is recognised and used as a badge of quality on advertising material for days out at country estates, but what he actually did at these estates is not usually explained. "Wasn't he some sort of gardener?" was the standard response received when we asked visitors to one Brown site about him last year. Not a bad place to start, but we think Brown deserves to be better known and his work understood.

The Capability Brown Festival was born from the desire to not just raise Brown's profile but to bring new audiences into appreciation of historic landscapes. The Festival is managed by the Landscape Institute and funded by the Heritage Lottery Fund. A team of four staff are working with 21 partner organisations to bring together a huge range of events, openings and exhibitions in 2016.

One of the key challenges in developing the Capability Brown Festival has been the lack of easily accessible published research with which to encourage sites to interpret their landscapes and tell the story of the development of the manmade views which look so naturalistic. This has been somewhat ameliorated by the recent publication of a number of books on and around Brown in honour of the tercentenary, but much work still remains to be done. [www.capabilitybrown.org/knowledge] Only one of Brown's business Account Books is known to have survived, labelled V on the spine (it is assumed for 5) and covering the last 18 years of his career. It is held as the RHS Lindley Library, has been conserved and digitised for the tercentenary and will be on public display for the first time at the library in Vincent Square in September and October 2016.



[www.capabilitybrown.org/event/capable-businessman]. This can be coupled with Brown's Drummonds bank account also released digitally for the first time this year [<http://heritagearchives.rbs.com/subjects/list/lancelot-capability-brown-tercentenary.html>] by the kind auspices of the RBS archive which now cares for them. Many other sources lie in the archives of the estates themselves and in estate deposits of maps or collections of correspondence at archives, record offices, local museums and potentially local studies libraries.

We would like to issue a call to the readers of the BRA newsletter to let us know if they are aware of any records that relate to Capability Brown, or contemporary records of the estates he worked at. Several large map/plans and interesting receipts have come to light in archives, often discovered whilst other research is being undertaken. We aren't planning a systematic interrogation of the country's archives and record offices for this material, but we are looking to compile a list of where certain documents and plans are held and to make this publically accessible to researchers. This will add to the Festival's legacy of an accessible body of new research on Brown and his sites and easier access to known and discovered research materials.

To find out more about the Capability Brown Festival, including an interactive map, please visit www.capabilitybrown.org or contact us via info@capabilitybrown.org.

Image credit: Portrait of Lancelot 'Capability' Brown, c.1770-75, by Richard Cosway (17421821)/Private Collection/Bridgeman Images.

Increasing Transparency

saving a mid-20th century colour slide collection from obscurity

Malcolm Barr-Hamilton, Tower Hamlets Archivist & BRA Council member

Tower Hamlets Local History Library and Archives (THLHLA) has been based for over 50 years in Bancroft Road, Mile End, London E1, collecting material relating to the borough which some might say equates with the 'old East End' of London. If CIPFA statistics are to be believed it has one of the largest collections among London boroughs.

THLHLA has only dabbled in digitisation, providing content for Moving Here over ten years ago, taking part in the school registers digitisation initiative and providing a small selection of resources useful to family historians on its own web pages (www.ideastore.co.uk/local-history-archives-online). Our focus over the last four or five years has been on getting our catalogue online which was at last achieved in 2015 (www.THcatalogue.org.uk).

The idea of digitising our 35mm slide collection came out of a suggestion made at one of our regular Collection Management Meetings (an interface between library and archive professionals), when we looked at what collections were still unrepresented within our archive catalogue database. Our main image collection, c 40,000 items, is almost completely catalogued. However, we hold more than 4,000 35mm slides to which the only means of access is a card index, the whereabouts of which was unknown to most members of staff and completely inaccessible to the public. Each slide was numbered and captioned. The only use it had been put to in 20 years was as a source to plunder for illustrated talks by staff. But this had ceased with the introduction of digital projection years since.

St. Mary & St. Michael's procession, 1958



Unlike the main series of photographic prints where details of provenance, copyright etc were recorded on the back, the slides are completely undocumented although looking through them it is possible to identify groups by subject, date or type of mount. It would seem that many were taken to illustrate talks, perhaps by staff, and some are donations from the public taken either for the same purpose or for other reasons such as creating a photographic record, as is the case with a sequence depicting bollards in Tower Hamlets! The slides date mainly from the 1960s and 1970s and, surprisingly, are in colour which was an

added incentive for digitising them since most of our photographic prints from the same period are black and white.

Because of problems of viewing the slides it was decided to digitise them before attempting to catalogue. We are fortunate at Tower Hamlets to have a group of enthusiastic volunteers and also currently host a paid placement from the Tower Project, a local charity supporting people with learning disabilities, so there was a willing group of workers. Using scanning equipment we had already, the collection is now being digitised to a fairly high specification (2400dpi tiffs),

Jellied Eel Stall, Bethnal Green Road, 1976



though the main purpose of digitisation is to provide surrogates for access and the original slides are, or course, retained.



In spite of some initial doubts as to the value of this exercise it was gratifying to find that the images are mainly of significant interest. As an experiment we have been Tweeting selected slides to our almost 1,000 followers. This has proved popular, especially as the slides are from within living memory, and so attract comments and sometimes queries as to the factual accuracy of the captions. This can be helpful since, for example, the inside of both the Blackwall and the Rotherhithe tunnels look very similar! Some followers then

go on to research current Streetview images of the same location and retweet the images side by side. So far about 1,500 slides have been scanned. In addition to the numbered sequence of slides there are quite a few uncatalogued boxes of slides that have been lurking around for years and unlooked in as yet. Perhaps these will yield some more gems.

New On-line Catalogues

Borthwick Catalogue

In April, 2016, Borthwick Institute Archives at the University of York launched its new on-line catalogue which can be viewed here <https://borthcat.york.ac.uk/>. The catalogue has been developed using the ICA-sponsored free software AtoM and can be browsed by Archival Description, Authority records for Corporate bodies, People and Families, Subjects and Places, although researchers are advised that the catalogue is still being populated and it is envisaged that this work will take several years.

Essex Sound and Video Archive

Essex Archives Online (www.essexarchivesonline.co.uk/) now provides direct links to recordings from the Essex Sound and Video Archive. Recordings are embedded into the relevant catalogue entries so that researchers can listen or watch without clicking through to another website. It is also possible to search specifically for catalogue entries that have sound or video recordings attached to them.

Archive blogs

Archives are using blogs to increase their on-line visibility. Here are a few that have come to the Newsletter editor's attention, suggestions for others to include are welcomed.

Borthwick Institute Archives is sharing the experience of using the AtoM cataloguing software for its new on-line catalogue mentioned above in a blogpost '[A is for AtoM](#)' which describes some of the steps taken and decisions made to get it up and running.

Warwickshire County Record Office has a blog for the Warwick Healey Motor Company project which started in June to catalogue records of the Company. The project includes an oral history element and volunteers are being trained to conduct interviews to collect the memories of workers as well as owners of Healey cars:

<http://heritage.warwickshire.gov.uk/category/warwick-healey-motor-company/>

Britten-Pears Foundation has launched a blog 'Hopes, dreams and difficulties: the archives of Imogen Holst' to chart the progress of the project, highlight interesting records, examine aspects of Imogen's life and work, and look at issues that arise in cataloguing the collection of an individual within living memory: www.holstarchiveproject.org

News Round-up

Brexit

University of California, Los Angeles (UCLA) has beaten us to it by already having The UK European Union Membership Referendum Web Archive on-line:

<https://archive-it.org/collections/7397>.

The Archive collected the most important Remain and Leave campaign websites, from environmental and academic grassroots organizations to trade unions and business groups. Also included were the main official websites about the referendum by the United Kingdom government. The web archive was created under the auspices of Katalin Radics by Dvorah Lewis and Oliver Mattheussens of the Collections, Research and Instructional Services (CRIS) department of the UCLA Library.

This side of the pond the UK Web Archive has been making a collection of websites related to the EU Referendum, which now has more than 2,500 targets, including all the main campaigns organisations but there is usually a delay of up to 1 year for making archived websites available, to allow for indexing and other processing tasks. This collection has been led by Bodleian Libraries, with the British Library, National Library of Scotland, National Library of Wales and Queen's University Belfast. The collection has been made under non-print legal deposit regulations, so access to the archived websites will be restricted to the Reading Rooms of Legal Deposit Libraries.

Map Curators' Toolbox

This online resource for map curators, librarians and archivists is sponsored by the Map Curators' Group of the British Cartographic Society. It aims to provide a starting point for anyone searching for information on maps and map curatorship - how to acquire, store, conserve, catalogue, date, interpret ... maps:

www.cartography.org.uk/about/special-interest-groups/mcg/toolbox-index/

William Shipley Group for RSA History

"**Sewerage and Health**" a symposium to mark the 125th anniversary of the death of Sir Joseph Bazalgette. This free event is open to all and explores the story of public conveniences; Bazalgette and sewers; sewage treatment and concludes with the story of cholera to clean water. 22nd September, 2016, at The Gallery, 77 Cowcross Street, London EC1M 6EJ: williamshipleygroup.btik.com/Events

TWA Digitisation Grant 2016

TownsWeb Archiving has launched two grants of £4000 and £1000 which are available to all UK public and private archives, libraries, museums and galleries for projects involving some element of digitisation but excluding 3D and AV materials. The grants will be provided in the form of TownsWeb Archiving services but how the funding is allocated between these services is entirely up to the winning applicants. Applications are now being invited:

www.townswearchiving.com/twa-digitisation-grant

TownsWebArchiving also have a regular blog about all things relevant to digitisation. Here are the top five from a recent poll of users:

Funding guide: Sources of Funding for heritage digitisation projects

Free your Orphans: Managing orphan works risk when digitising archives

Preparing cultural heritage materials to be Digitised

Developing a successful HLF funding bid for your archive project: Top tips

Digitising the Microfilm collections of the National Army Museum

<http://www.townswearchiving.com/2016/>

Obituary: Harry Cobb CBE

Katharine Bligh



Harry Cobb, who died on 27th July, 2016, first joined the staff of the House of Lords Record Office (now the Parliamentary Archives) as an assistant clerk in 1953 under the late Maurice Bond, Clerk of the Record Office and Information Services. Harry rose to become Deputy Clerk, then Clerk of the Records when Maurice Bond retired in 1981. He was very active in both the Society of Archivists and the BRA, supporting and attending BRA Conferences every year and was involved in setting up the Bond Memorial Lectures.

It was a great pleasure and joy to work with and for Harry Cobb - he always had time for you and listened to your concerns with sympathy and understanding. Always cheerful and kind, he helped many, many people - archivists, historians, students, parliamentarians, lawyers. He devoted

his life to archives, often working in the office late into the evening and even in retirement when he completed a full catalogue of the Braye manuscripts.

BRA Staff News

Administration Staff Changes

Maria Evans has been our very valued Office Manager serving in the organisation for more than seven years, and after much soul searching, decided it was best to devote more time to her psychotherapy career. Maria says *"BRA was a godsend for me, helping me through a career change after 18 years in the Civil Service. It also opened up a whole new world of archiving, as Anthony Smith told me once 'there is an archivist in all of us'! I have enjoyed my time with BRA immensely and met some lovely people along the way."*

We give a warm welcome to Fiona Jones who now takes over as our official Administrator. Fiona left the Civil Service after more than 30 years service, and brings a range of relevant skills to our organisation. In particular Fiona once worked in Records Management and understands the value of public documents. Fiona says *"I am delighted to join such a highly valued organisation, with such wonderful people that I have met so far devoting their passion, time and energy into making archives work. It's been a bit of a baptism of fire, but I'm delighted that Maria has been guiding me along the way. I look forward to meeting or being in touch with more of you in due course."*

The photo below shows Maria on the right and Fiona on the left at a little celebration with colleagues to wave Maria farewell.

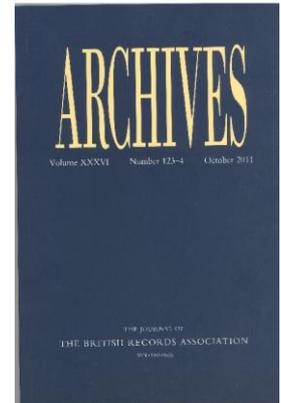
We wish Maria all the very best in her career, and welcome Fiona on board.



ARCHIVES

ARCHIVES is the journal of the British Records Association whose aims and objectives it seeks to promote. It focuses on the needs of archive users (both active and prospective) by providing information about the whereabouts, interpretation and historical significance of records in all media. It publishes essays, commentaries, case studies and reports on all aspects of the care, preservation, accessibility and use of archives. It especially welcomes submissions that:

- provide guidance about the use and meaning of archival resources and the linkages between them;
- provide case studies in the use of archival resources;
- provoke discussion of archival issues within the user community;
- promote scholarly analysis of the history of archives and the impact on users of record-keeping practices, past, present and future;
- report projects and discoveries;
- communicate archival trends, theories and practices to a wider audience.



Contents of the next double issue:

Eleanor Hoare, *Sport at Eton*

Mark Blandford-Baker, 'Upon an Elysian stream' *An Oxford college boat club's archive and its oarsmen*

Steve Tate, 'Yours to hand, and the following is the information you require . . .': *Letters to the editor in the James Catton archive at Arsenal Football Club museum and the practicalities of writing the news in the early twentieth-century sporting press*

Richard Haynes and Karl Magee, *Hosts and champions: Taking the Commonwealth Games Scotland archive on tour*

Ruth Paley, *Sources for the history of British sport in The National Archives*

Simon Inglis, *Sporting records – winners and losers in the archiving of British sport*

Kenth Sjöblom, *Promoting the archiving of sport history: actions and aims of the International Council on Archives Section on sports archives ICA-SPO*

Nat Alcock and Penelope Baker, *The original documents project undertaken by the British Records Association and the Solicitor's Regulatory Authority/Law Society*

ARCHIVES is a peer refereed journal. There is no upper limit on the length of submissions but it is anticipated that very few will be longer than c.8,000 words including notes. It is published twice yearly.

Submissions must be the original work of the author(s) that have not been published previously, as a whole or in part, either in print or electronically, or is soon to be so published. Articles sent to ARCHIVES for consideration for publication should not be submitted simultaneously to any other journal or journals for refereeing.

We are always very keen to receive submissions for inclusion in ARCHIVES. For further guidance on the kind of articles we are seeking, prospective contributors are invited to consult the statement on editorial policy on our website at:

http://www.britishrecordsassociation.org.uk/pages/editorial_policy.htm

You are also welcome to contact our Honorary Editor Dr Ruth Paley at: editor@britishrecordsassociation.org.uk